

WVOTA Agenda: February 22, 2024

Attendees:

Jacob Greenfield, SueAnn Woods, Mary Hager, Casey Michael, Coty Dennler, Nicole LaRue, Sarah Hendrickson, Hattie Tucker, Taylor Grout, Katelyn Cardwell, Diana Davis, Bailey Riggs, Lily Pysner, Kayleigh Nolan, Heather Livengood

Call meeting to order at 7:30 PM

Old Business:

Review of last meeting's minutes

- Voting on last meeting's minutes

Motion: Coty Dennler

Second: Mary Hager

Outcome: Approval

New Business:

President's Report:

- Adhoc Bylaws Committee
 - o Jacob Greenfield (Chair), Kayleigh Nolan, Coty Dennler, Casey Michael, Nicole LaRue, and Devon Brand
 - o Addition of new membership types
 - o Raise in membership dues
 - Change to 60 OTR, 45 COTA
 - Discussion of OTP membership
 - Will send email to membership notifying opening bylaws for additional changes
- List serve fees/website fees
 - o Opting in/out of emails
 - o Pilot trial to email blasts with requests
 - o Facebook post rather than email with a small fee
 - o 1 email a week rather than multiple with each request
- Appointment of Committee Chairs
 - o All chairs will remain the same for 2024
- AOTA 2024
 - o If presenting/attending, please email Jacob for photos
- AOTA voting
 - o Closes tomorrow. Voting for WV RA and other positions

COMMITTEE CHAIR REPORTS:

LEGISLATIVE COMMITTEE – Mary Hager

Mary Hager, Chairperson.

Legislative State Hill Day, February 20, 2024, was very successful. Approximately 16 students from UC and 37 students from WVU participated. Students were introduced in the Senate and House Galleries. Mary would like to thank all the WVOTA members who participated and committee members, Jackie Hurt, Coty Dennler and Sarah Black and President Jacob Greenfield.

Earlier, we asked for a vote by the membership on the concept of a proposed bill suggested by the president of APTA West Virginia to consider a plan to bring all WV Healthcare Associations together to support a bill that would require health insurance companies that do business in WV to provide clear published definitions of medical necessity.

The membership voted unanimously in favor of partnering with APTA-WV but his bill was not introduced by APTA.

Goal: Legislative Committee will review plans for State Hill Day and conduct a zoom meeting for general membership. This goal was accomplished.

Goal: Committee members will monitor status of the Occupational Therapy Licensure Compact and the Fair Co Pay Bill outcome.

Goal: Set date for State Hill Day 2025.

Jacob provided update on OT compact. WVBOT is continuing to work with the compact reps to better streamline obtaining the compact.

MEMBERSHIP / CONTINUING EDU COMMITTEE – Nicole LaRue

Online webinar 3/28: Management of brachial plexus birth injuries be a topic of interest

- Email will be sent to all members for 1.5 CEUs and posted on website.
- Can we charge for non-members? \$30.00

CONFERENCE COMMITTEE – Kayleigh Nolan

WVOTA Annual Conference 2023 Recap

- We held a successful WVOTA conference with three track offerings on Saturday, October 14, 2023, in Morgantown, WV with a Friday Night networking event prior.
- We had a total of 115 attendees including in-person and virtual and vendors
- Digital certificates were sent out to attendees, vendors, and presenters for their efforts/attendance
- Professional headshots were sent out via social media and via email
- Post-conference survey was sent out to assess for quality improvement for upcoming conferences

Results/Feedback for Quality Improvement 2023

- 30 total respondents—29/30 attended conference in-person, 22 recurring attendees and 8 new to WVOTA conference attendees completed the survey
- 29/30 indicated that they would plan to attend WVOTA Annual Conference again
- Overall Satisfaction of Conference Events:
 - 4.33/5 average for conference location
 - 4.83/5 average for keynote address (highest)
 - 4.07/5 average for online registration (lowest)
- 11/30 were yes for Morgantown; other suggestions 3/30 for Beckley/Charleston; others suggested Central and Eastern part of state or not specific
- **Feedback for Improvement:** foods for different dietary needs (no meat), reimbursement form for employers- cost and submission form, breaks between sessions, moving line better for registration/check-in, online registration was bad, printed schedules and forms were missed by some- need more than QR code
- **Keep for Next Year:** Professional pictures, information/instruction for volunteers was great, lots of variety of education, networking, etc.

WVOTA Annual Conference 2024 Updates

- Date Confirmed: Saturday, October 5, 2024
- Location: TBD
- Conference Planning committee will be updated/communicated beginning next month (March) to start planning for this year's conference

Proposed Updates/General Suggestions for Improvement:

- Changing back to two tracks with student break-out sessions rather than their own track; would also allow for more breaks and things between sessions
- Trying to get different food options, but appreciated the fresh fruit available for breakfast
- Having communication via Group Me or another app for conference communication day of Coty looking into conference center/catering in Fayetteville and discussion with UC

Kayleigh looking into WVU as well for cost

If interested in serving on the conference planning committee please let Kayleigh know.

RECOGNITION COMMITTEE – Mary Hager

Mary Hager Chairperson

WVOTA Award nominations will be open June 1, 2024, and end July 31, 2024.

Information will be available on the WVOTA website. WVOTA members will be sent an alert.

Goal: Update Award list and conduct award process.

Goal: Present the Spirit of WVOTA Award to Senator Tarr at State Hill Day 2024. This was accomplished.

FINANCE COMMITTEE -Casey Michael

Updated WVOTA Annual Budget 2023 Fiscal Year

Based on statements January 2023-December 2023

Item	Amount Budgeted	Amount Spent
RA Expenses	0	0
AOTF Fund	1000	1000 (pd 2/15/24)
Conference Expenses	\$3500.00	3656.41
Conference Badges	0	
Speaker Gift	0	108.54
State Tax Exempt Fee	\$25.00	275.00
Newsletter	\$125.00	0
Speaker Plane, Meals, Room	0	0
Awards Elizabeth Deveraux and Mary Hager Legislative Award Plaques	\$300.00	153.30
Lobby Efforts	\$300.00	205.21
Turbo Conferencing Call	0	0
Postage PO Box	\$256.80	218.28
Printing	0	0
Credit Card Expenses (fees)	700	997.69
Web Site	\$2500.00	2552.56
Vice President	0	0
Legislative Chair (See Lobby Efforts)	0	0
Nomination Chair (see Awards)	0	0
President Expenses (National Conference)	\$750.00	750
Treasurer Expenses	0	0
Misc: Explained below	0	630.13
Total Expenses	\$9456.80	10,547.12 (1090.32)

Conference Income	8,096 (7519 via Memberclicks invoices + 577 from Cash deposit)	Info from vendor payments, conference fees, raffle +tshirt sales
Membership Income	2,985	
Total Income:	11,081	11,081- 10,547.12= \$533.88

***3 items spent on that were not accounted for in yearly budget: OT Month Giveaway \$208, Excess charges from 2022 Conference from UC \$199, and .org domain renewal 9 year subscription \$223.13.

Only additional item on here not listed on bank statements for 2023 is AOTF contribution (Check #1030 sent on 2/15/24)

Goal: Work within Memberclicks to organize the transitions better.

Discussion of charging the credit card transition fee. Casey will look into this with Memberclicks.

STUDENT REPRESENTATIVES: -Jacob, Hattie, Jordan, Alex, Lily

Monthly meetings. Contribution project to develop a student leadership program focused on the development of leadership skills.

WEBSITE COMMITTEE – Diana Davis

The website was recently updated to include the new Spring symposium and call for papers. I want to thank Kayleigh who always provides the best visual material that is easy for me to post.

Current Happenings:

Building a Legislative Action Day page but I have only received two pictures from the day. Please send those on.

Building a feature OT/OTA page and student member for OT month. I need help with identifying individuals to include. Last year featuring OT Teams really increased traffic on the site.

In general, the web page would be better if it were more dynamic, but I am unable to generate the content by myself. If you have an idea I would really appreciate if you would let me know and help me make it happen.

Bailey Riggs mentioned an interest in assisting with the Website

Find a certified OTP page

NOMINATIONS COMMITTEE – Mary Hager

Mary Hager, Chairperson

Elections for President and Treasurer will be held Spring 2024. Both terms begin July 1, 2024, and end June 30, 2026.

Goal: An alert will be sent to membership. This alert was accomplished.

Goal: Update nomination list and conduct election.

WV RA: SueAnn Woods

Running for RA again this year

Slide Deck attached for current motions active in RA sessions

Discussion and feedback provided to RA related to competency based education and dual points of entry. RA will meet following AOTA conference

Other new business

Motion for Adjournment

Motion: Mary

Second: Casey

Voting on Adjournment: All in favor

End of Meeting

Approved by President Jacob Greenfield 2.22.24